

कार्यालय रक्षा लेखा महानियंत्रक, उलान बतार रोड, दिल्ली छावनी-10
Office of the CGDA, Ulan Batar Road, Palam,
Delhi Cantt - 110010

No AN/III/3011/Vol-XXXIII

Dated: 23/06/2014

(Through CGDA Mail Server)

To


All PCsDA / PCA (Fys) PIFAs
CsDA / CsFA (Fys) / IFAs / RTCs

Subject: Holidays to be observed in Central Government offices during the year 2015

A copy of Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, New Delhi F. No. 12/5/2014-JCA-2 dated 6-6-2014 on the subject mentioned above is enclosed for information, guidance and necessary action.

2. The instructions contained in Para 2, 3.1 & 3.2 may be adhered to strictly while deciding the Holidays in respect of offices located outside Delhi/New Delhi. The list of Holidays shall be in consonance with the Notification of DOP&T and should not be deviated, as regards, offices located at Delhi/New Delhi, the Holidays and Restricted Holidays as notified in Annexure I & II respectively to the above mentioned OM dated 6-6-2014 will be observed.

3. While endorsing a copy of the Part II Office Order notifying Holidays and Restricted Holidays, it is requested that a copy of Part II Office Order may please be sent to this Hqrs Office separately.



(Sanjiv J Bajaj)
For CGDA

Copy to:-

1. All Admin Sections in Hqrs Office
2. AT- Coord Section (Local)
3. Accounts Section (Local)
4. IFA (Local)
5. EDP Centre (Local) : to upload on CGDA website.
6. CENTRAD, Brar Square, Delhi Cantt

Contd.....

7. Shri S. L. Safai, (By Post)
Secretary General,
All India Defence Accounts Association (CB) Pune
C/o CDA (O)
Pune
8. Shri G. P. Dutta, (By Post)
Secretary General,
All India Defence Accounts Association (HQ) Kolkata
C/o PCA (Fys)
Kolkata


(Sanjiv J Bajaj)
For CGDA

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MOST IMMEDIATE

F.No.12/5/2014-JCA-2
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block, New Delhi
Dated the 6th June, 2014

Office Memorandum

Subject: Holidays to be observed in Central Government Offices during the year 2015.

It has been decided that the holidays as specified in the **Annexure - I** to this O.M. will be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2015. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays in **Annexure - II**.

2. Central Government Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays as per para 3.1 below:

1. **REPUBLIC DAY**
2. **INDEPENDENCE DAY**
3. **MAHATMA GANDHI'S BIRTHDAY**
4. **BUDDHA PURNIMA**
5. **CHRISTMAS DAY**
6. **DUSSEHRA (VIJAY DASHMI)**
7. **DIWALI (DEEPAVALI)**
8. **GOOD FRIDAY**
9. **GURU NANAK'S BIRTHDAY**
10. **IDU'L FITR**
11. **IDU'L ZUHA**
12. **MAHAVIR JAYANTI**
13. **MUHARRAM**
14. **PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)**

3.1. In addition to the above 14 Compulsory holidays mentioned in para 2, three holidays shall be decided from the list indicated below by the Central Government Employees Welfare Coordination Committee in the State Capitals, if necessary, in consultation with Coordination Committees at other places in the State. The final list applicable uniformly to all Central Government offices within the concerned State shall be notified accordingly and no change can be carried out thereafter. It is also clarified that no change is permissible in regard to festivals and dates as indicated.

1. **AN ADDITIONAL DAY FOR DUSSEHRA**
2. **HOLI**
3. **JANAMASHTAMI (VAISHNAVI)**
4. **RAM NAVAMI**
5. **MAHA SHIVRATRI**
6. **GANESH CHATURTHI / VINAYAK CHATURTHI**
7. **MAKAR SANKARANTI**
8. **RATH YATRA**
9. **ONAM**
10. **PONGAL**
11. **SRI PANCHAMI / BASANT PANCHAMI**
12. **VISHU/ VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI UGADI / CHAITRA SUKLADI / CHETI CHAND / GUDI PADAVA 1ST NAVRATRA / NAUROZ/CHHATH POOJA/KARVA CHAUTH.**

6/6/2014
[Signature]

3.2 No substitute holiday should be allowed if any of the festival holidays initially declared subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festival falling on the same day.

4. The list of Restricted Holidays appended to this O.M. is meant for Central Government Offices located in Delhi / New Delhi. The Coordination Committees at the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance but the 9 occasions left over, after choosing the 3 variable holidays in para 3.1 above, are to be included in the list of restricted holidays.

5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions after ascertaining the position from the Govt. of NCT of Delhi (DCP, Special Branch, Delhi Police).

5.2 For offices outside Delhi / New Delhi, the Central Government Employees Welfare Coordination Committees at the State Capitals are authorised to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad.

5.3 It may happen that the change of date of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through P.I.B./T.V. / A.I.R. / Newspapers and the Heads of Department / Offices of the Central Government may take action according to such an announcement without waiting for a formal order, about the change of date.

6. During 2015, Diwali (Deepavali) falls on Wednesday, November 11, 2015 (Kartika 20). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Narakachaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on "Naraka Chaturdasi Day (in place of Deepavali Day) for the Central Government Offices in a State if in that State that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government.

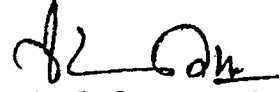
7. Central Government Organisations which include industrial, commercial and trading establishments would observe upto 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by such establishments / organisations themselves for the year 2015, subject to para 3.2 above.

8. Union Territory Administrations shall decide the list of holidays in terms of instructions issued in this regard by the Ministry of Home Affairs.

9. In respect of Indian Missions abroad, the number of holidays may be notified in accordance with the instructions contained in this Department's O.M. No.12/5/2002-JCA dated 17th December, 2002. In other words, they will have the option to select 9(Nine) holidays of their own only after including in the list, three National Holidays and Milad-Un-Nabi or Id-E-Milad, Rama Navami, Id-ul-Fitr, Janamashtami and Muharram included in the list of compulsory holidays and falling on day of weekly off.

10. In respect of Banks, the holidays shall be regulated in terms of the extant instructions issued by the Department of Financial Services, Ministry of Finance.

11. Hindi version will follow.



(Ashok Kumar)

Deputy Secretary (JCA)

☎ 2309 2589

Encl.: Lists of holidays

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3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions.
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff Side Members of the National Council (JCM).
6. ~~All Staff Side Members of the Departmental Council (JCM), Ministry of Personnel, P.G. and Pensions.~~
7. Chairman / Secretaries, Central Government Employees Welfare Coordination Committees (As per updated list from Welfare Section).
8. PS to Cabinet Secretary.
9. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
10. The Manager (Store), Government of India, Forms Store, 166, Lenin Sarani, Kolkata (with 10 spare copies).
11. Chief Secretaries to all the State Governments / Union Territories.
12. Directorate of Advertising and Visual Publicity, Soochna Bhavan, Phase IV, CGO Complex, New Delhi -110 003 (with 5 spare copies)
13. Directorate of Printing, B-Wing, Nirman Bhavan, New Delhi (with 5 spare copies)
14. Positional Astronomy Centre, Block-AQ, Plot No.8 Sector-V, Salt lake, Mahish Bathan, Kolkata - 700091.
15. Facilitation Center, DOP&T (20 copies)
16. NIC (DOPT) with the request to place this O.M. on the Website of the Department (www.persmin.nic.in)
17. 100 Spare Copies.

**LIST OF HOLIDAYS DURING THE YEAR 2015 FOR ADMINISTRATIVE OFFICES
OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI**

S.No.	Holiday	Date	Saka Date	Day
1936 SAKA ERA				
1.	Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad)	January 04	Pausha 14	Sunday
2.	Republic Day	January 26	Magha 06	Monday
3.	Holi	March 06	Phalguna 15	Friday
1937 SAKA ERA				
4.	Ram Navami	March 28	Chaitra 07	Saturday
5.	Mahavir Jayanti	April 02	Chaitra 12	Thursday
6.	Good Friday	April 03	Chaitra 13	Friday
7.	Buddha Purnima	May 04	Vaisakha 14	Monday
8.	Idul Fitr	July 18	Ashadha 27	Saturday
9.	Independence day	August 15	Sravana 24	Saturday
10.	Janmashtami	September 05	Bhadra 14	Saturday
11.	Id-ul-Zuha(Bakrid)	September 25	Asvina 03	Friday
12.	Mahatma Gandhi's Birthday	October 02	Asvina 10	Friday
13.	Dussehra	October 22	Asvina 30	Thursday
14.	Muharram	October 24	Kartika 02	Saturday
15.	Diwali (Deepavali)	November 11	Kartika 20	Wednesday
16.	Guru Nanak's Birthday	November 25	Agrahayana 04	Wednesday
*	Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad)	December 24	Pausha 03	Thursday
17.	Christmas Day	December 25	Pausha 04	Friday

* Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad) falls twice in the year 2015.

**LIST OF RESTRICTED HOLIDAYS DURING THE YEAR 2015 FOR ADMINISTRATIVE
OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI**

S.No	Holiday	Date	Saka Date	Day
SAKA ERA 1936				
1.	New Year's Day	January 01	Pausha 11	Thursday
2.	Makar Sankranti	January 14	Pausha 24	Wednesday
3.	Pongal	January 15	Pausha 25	Thursday
4.	Basant Panchami /Sri Panchami	January 24	Magha 04	Saturday
5.	Guru Ravidas's Birthday	February 03	Magha 14	Tuesday
6.	Swami Dayananda Saraswati Jayanti	February 14	Magha 25	Saturday
7.	Shivaji Jayanti	February 19	Magha 30	Thursday
8.	Holika Dahan	March 05	Phalguna 14	Thursday
9.	Chaitra Sukladi/Gudi Padava/Ugadi/Cheti Chand	March 21	Phalguna 30	Saturday
SAKA ERA 1937				
10.	Easter Sunday	April 05	Chaitra 15	Sunday
11.	Vaisakhi/Vishu/Masadi	April 14	Chaitra 24	Tuesday
12.	Vaisakhadi(Bengal)/ Bahag Bihu (Assam)	April 15	Chaitra 25	Wednesday
13.	Hazarat Ali's Birthday	May 03	Vaisakha 13	Sunday
14.	Guru Rabindranath's birthday	May 09	Vaisakha 19	Saturday
15.	Jamat-ul-Vida	July 17	Ashadha 26	Friday
16.	Rath Yatra	July 18	Ashadha 27	Saturday
17.	Parsi New Year's day/Nauroz	August 18	Sravana 27	Tuesday
18.	Onam	August 28	Bhadra 06	Friday
19.	Raksha Bandhan	August 29	Bhadra 07	Saturday
20.	Vinayaka Chaturthi/ Ganesh Chaturthi	September 17	Bhadra 26	Thursday
21.	Dussehra (Maha Saptami) (Additional)	October 20	Asvina 28	Tuesday
22.	Dussehra (Maha Ashtami) (Additional)	October 21	Asvina 29	Wednesday
23.	Dussehra (Maha Navmi)	October 22	Asvina 30	Thursday

S.No	Holiday	Date	Saka Date	Day
24.	Maharishi Valmiki's Birthday	October 27	Kartika 05	Tuesday
25.	Karaka Chaturthi (Karva Chouth)	October 30	Kartika 08	Friday
26.	Deepavali (South India)	November 10	Kartika 19	Tuesday
27.	Naraka Chaturdasi	November 10	Kartika 19	Tuesday
28.	Govardhan Puja	November 12	Kartika 21	Thursday
29.	Bhai Duj	November 13	Kartika 22	Friday
30.	Pratihar Sashti or Surya Sashti (Chhat Puja)	November 17	Kartika 26	Tuesday
31.	Guru Teg Bahadur's Martyrdom Day	November 24	Agrahayana 03	Tuesday
32.	Christmas Eve	December 24	Pausha 03	Thursday
